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English Learner Advisory Committee (ELAC) Agenda

February 2, 2016

Item

I. Call to Order
   Meeting called to order at 9:42 a.m.

II. Roll Call
   Present: Dora Cendejaz (Chairperson), Carmen Vazquez (Vice-chairperson), Erica Mota (DELAC Site Representative), Stephanie Cooper (Principal), George Tsai (Secretary), Maribel Marshall (Interpreter), Ruth Gomez

III. Approval of Minutes
   01.19 Meeting Minutes were not available at the time of the meeting (to be approved at next ELAC meeting).

IV. Committee Reports
   None

V. Business Items
   A. SPSA/CIE Update
      Members reviewed and discussed data compiled by LBUSD Research Department (“Hoover At-Risk”).
      Members noted that English Learners were struggling in meeting or exceeding SBAC proficiency levels.

      S. Cooper informed the committee of the CIE planning process (due 02.29.16).

VI. ELAC Recommendations to SSC
   Focus on ELA intervention, especially for English Language Learners.
   For example, designate a teacher to focus on the ELL students for EL electives.
   If possible, focus on math as well.

   Only 3.6% of English Learners met or exceeded the SBAC ELA assessment (At-Risk Level is 33.1%).
   Only 10.9% of English Learners met or exceeded the SBAC Math assessment (At-Risk Level is 23.3%)

VII. Public Comment
   Parent inquired about two incidents that happened on campus. Administrators confirmed that they had addressed incidents when students brought plastic BB guns acquired from the ice cream truck at the park, and they were investigating a trash bin fire.

VIII. Adjournment. D. Cendejas adjourned the meeting at 10:05 a.m.

Upcoming ELAC Meeting
Monday, April 25, 2016

All meetings scheduled for 9:30 a.m. in school library – Subject to change
**English Learner Advisory Committee RECOMMENDATION FORM**

To:  
✓ School Site Council (SSC)  
□ Principal  
□ School Staff

ELAC Topic:  
□ Development of Single Plan for Student Achievement (SPSA)  
□ Advise to principal and staff regarding programs and/or services for English Language Learners  
□ Conduct Needs Assessment  
□ Annual Language Census  
□ Regular Student Attendance  
✓ Other: CIE Plan Priorities

ELAC Meeting Date: February 2, 2016

**RECOMMENDATION(S):**

Focus on ELA intervention, especially for English Language Learners. For example, designate a teacher to focus on the ELL students for EL electives.

If possible, focus on math as well.

**PURPOSE FOR RECOMMENDATION(S):**

Only 3.6% of English Learners met or exceeded the SBAC ELA assessment (At-Risk Level is 33.1%).

Only 10.9% of English Learners met or exceeded the SBAC Math assessment (At-Risk Level is 23.3%).

**SIGNATURE OF ELAC MEMBERS:**

Dora Cendejaz (Chairperson)

**RESPONSE TO ELAC:**

School Site Council will look at multiple data points and recognizes the need to address ELL proficiency.

**SIGNATURES: PRINCIPAL/AND SSC CHAIRPERSON:**

Attach a copy of SSC Minutes reflecting ELAC Recommendations discussed and SSC response to such recommendations.
English Learner Advisory Committee (ELAC) Agenda

January 19, 2016 9:30 a.m. School Library

Item

IX. Call to Order
Meeting called to order at 9:30 a.m.

X. Roll Call
Present: Dora Cendejaz (Chairperson), Carmen Vazquez (Vice-chairperson), Erica Mota (DELAC Site Representative), Stephanie Cooper (Principal), George Tsai (Secretary), Oscar Herrera (Interpreter), Angelica Carrillo

XI. Approval of Minutes
D. Cendejas moved to approve the November 30, 2015 Minutes, second by E. Mota (all in favor)

XII. Committee Reports
E. Mota presented content from the 12.09.15 and 01.13.16 DELAC meetings, including the Uniform Complaint Process (Williams Act), CELDT testing and classifications, and presentation on adolescence. A discussion ensued regarding students needing to take CELDT testing seriously, with reports that some students were sabotaging their responses. Brainstorms: parent and student meetings, or School Messenger before scheduled CELDT in September to emphasize importance of the test.

XIII. Business Items
B. SPSA/CIE Update
S. Cooper updated the committee on ELA morning intervention that will start 01.20.16 for 6th (7:45-8:45a) and 7th grade students (3:45-4:45p); teachers used data to select students and will focus on nonfiction text. Math intervention is being planned, and Saturday School will begin 01.30.16 to address attendance. Computer lab is now open in the morning for student use.

S. Cooper informed the committee that February’s meeting will focus on reviewing data (relating to the school and English Learners) to help determine CIE plans for 2016-2017 (Budget is due 02.29.16).

XIV. ELAC Recommendations to SSC
G. Tsai presented SSC’s response to 11.30.16 ELAC Recommendations.
There were no further recommendations for SSC at this time.

XV. Public Comment
E. Mota inquired about a parent’s strategies to address students not turning in work. S. Cooper and G. Tsai provided resources and suggestions, including the use of School Loop, communication between parent and teachers, and daily progress reports.
E. Mota inquired about interventions for struggling 8th grade students. S. Cooper indicated that teachers could possibly provide interventions once multiple F students for the first semester are identified.

XVI. Adjournment. D. Cendejas adjourned the meeting at 10:13 a.m.

Upcoming ELAC Meetings
Tuesday, February 2, 2016
Monday, April 25, 2016

All meetings scheduled for 9:30 a.m. in school library – Subject to change